

Prairie Farm School District

Open Forum for Residents/Parents of Enrolled Students

Purpose:

To provide an opportunity for participants to share comments, concerns, and ideas in a one on one situation with a Board member and a member of the administration.

Meeting Dates:

Every month at 6:15 pm before the regular School Board meeting which is usually on the third (3<sup>rd</sup>) Monday of each month. The meeting area will be in the Board Room or in the Media Center.

Procedure:

\*Participants will be asked to give name, address, phone number, and topic to be discussed.

\*The Board member/member of the administration will listen to all district related matters that are not confidential. Confidential matters can't be discussed. Contact the Superintendent regarding any confidential matters.

\*Time for listening will depend on the number of issues and on attendance.

\*After the Open Forum the Board member will give a short report at the 7:00 pm board meeting under agenda item E.

\*All concerns will be investigated/discussed by administration, board committee, and/or the Board of Education. Some type of summary/report will be communicated to the participants at the end of the process.

\*A yearly rotation will be developed for board members to attend the monthly open forum meetings.

Board approved: January 18, 2021